

# Transcript Request Form



For current and former degree-seeking students.

Continuing Education or Heritage students should contact the Office of Continuing Education: 206-268-4111

**Status:**

- Current Degree Student
- Withdrawn Degree Student
- Alumnus or Alumna
- Visiting Student

**Check if apply:**

- Hold for current term's credits?
- Hold for graduation to reflect degree conferred?
- Include Continuing Education (CE) transcript?

**For Narrative Evaluations:**

- Include ALL your narrative evaluations
- Send NO narrative evaluations
- Send some narrative evaluations  
(list courses below)

**Student Name (print)** \_\_\_\_\_

**Program of Study** \_\_\_\_\_

**Dates Attended** \_\_\_\_\_

**Student ID or SSN** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Phone#** \_\_\_\_\_

**Email Address** \_\_\_\_\_

(confirmation of processing will be sent here)

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**Send Transcripts to:**

**Number of Copies** \_\_\_\_\_

**Number of Copies** \_\_\_\_\_

**Name** \_\_\_\_\_

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**Address** \_\_\_\_\_  
\_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_ **Zip** \_\_\_\_\_

**City** \_\_\_\_\_ **State** \_\_\_\_ **Zip** \_\_\_\_\_

**X** \_\_\_\_\_ **Date** \_\_\_\_\_  
**Student Signature (required)**

Please allow two weeks for processing. Transcripts cannot be released if you have an outstanding balance with the Student Accounts Office.

**Submit this form in person, by mail, fax, or scan:** AUS Registrar's Office  
2326 Sixth Ave.  
Seattle, WA 98121-1814

registrar@antiochseattle.edu  
fax: (206) 268-4242

Questions? (206) 268-4772